



TERMS OF SERVICE AGREEMENT

I understand that by attending EDSE’s Sex Educator Certification, and to obtain and maintain my certification, I am required to understand and abide by the following:

- I understand that the email address I provide in my EDSE application will be used by EDSE to communicate program information, send materials, and other important correspondence. Should my contact information change, it is my sole responsibility to inform EDSE via email. Any content that I do not receive as a result of failure to provide accurate and up-to-date contact information is my responsibility.
- To qualify for the EDSE Sex Educator Certificate, I understand I must complete all training days in full and pass one written quiz and one verbal review.
- I understand that attendance and/or participation without passing both quizzes does not constitute certification.
- Once I complete and pass the program, I may include “EDSE Certified Sex Educator” in my social media bio, resume, CV, email signatures and correspondence, and other public materials unless otherwise stated by EDSE.
- I understand and agree that EDSE’s Sex Educator Certification is not a “complete” education in human sexuality and that ongoing education and professional development are an important part of working as a sex educator.



- Following EDSE certification, I must demonstrate a commitment to expansiveness as defined as: *having respect for, supporting and promoting the differences in humankind, including race, culture, language, age, gender, ability, disability, sexual orientation, and relationship styles*; and sex-positivity as defined as: *having, exuding, and promoting positive attitudes about sex and respect for the sexual identity and behavior of others*.
- I understand that any public behavior, products, or offerings I create that are considered by EDSE to be inaccurate and/or disparaging toward consensual expressions of sexuality, gender, race, sexual orientation, disability, or aging may disqualify my EDSE certification without refund.
- I understand that, should EDSE become aware of the above-mentioned behavior, EDSE will provide a written warning requesting edit and/or removal of the content and, if applicable, acknowledgement and accountability from those involved. Should these written requests be ignored or not fulfilled, EDSE founder Anne Hodder-Shipp reserves the right to revoke my certification status at their sole discretion.
- By signing up and submitting a deposit, I have reserved a valuable seat at this training for myself and no one else.
- I understand that my tuition goes toward compensating EDSE staff and educators who work hard to provide top-level educational materials, training, coaching, and support. Should I choose to not attend the program after reserving my seat, I take full responsibility for paying any remaining balance on my account, in accordance with EDSE's refund policy.



PAYMENT TERMS:

- I understand that if I have not paid in full upon signup, I must submit a payment authorization form along with my deposit in order to secure my spot. If I fail to submit this form within 30 days of Day 1 of the training, I may lose my spot.
- I understand that if I have not requested a payment plan, my remaining balance will be automatically charged/withdrawn by EDSE's financial officer via the payment method I authorized.
- I understand that if I have requested a payment plan, I must follow EDSE's payment and refund policy, including providing updated payment information should an automated payment be declined.
- Any fee(s) incurred by EDSE as a result of insufficient funds or chargebacks are my responsibility and will be added to my remaining balance.
- A \$10 fee will be added to my balance for every credit card decline.
- A \$10 fee will be added to my balance for every debit card decline.
- Any payments that are 30 or more days overdue constitute a violation of EDSE's payment policy and will result in the remaining balance being immediately due in full.
- Late payment(s) will result in a hold of the certification process and any related materials will be withheld by EDSE until payment(s) have been made.
- In the event of default, defined as payments 90 days past due, EDSE will terminate my certification and refer outstanding invoices to a collections agency of EDSE's choice. EDSE reserves the right to collect all costs of collection, including collection agency fees.
- Should collections fail to recover outstanding funds, EDSE will submit the dispute to arbitration. EDSE reserves the right to collect all costs and fees related to arbitration.



- Should arbitration fail to solve a payment dispute, EDSE reserves the right to file a small claims suit and collect all related costs and fees.
- Upon receipt and clearance of final payment, EDSE will mail me my certificate via USPS.

CANCELLATION & REFUND TERMS:

- My deposit is not refundable under any circumstances. Changing my mind or loss of interest in the program does not entitle me to a refund.
- Cancellations can be made for a full refund of the remaining balance up until 14 days of the training start date.
- Cancellations made within 14 days of the training start date will be refunded 50% of the remaining balance.
- Cancellations made within 5 days of the training start date are not eligible for a refund.
- Cancellations requested while the training is taking place are not eligible for a refund.
- Disagreement or discomfort with the training material does not constitute eligibility for a refund.

CONFIDENTIALITY

- I agree not to disseminate, either during the program or afterwards, anything shared during the EDSE program – including curricula, illustrations, teaching materials, program slides, or any materials created by or for EDSE and its educators.
- Anything provided to me by EDSE is considered Confidential Information and not permitted for use outside of purposes related to completion of the EDSE Sex Educator Certification.



- I agree to use all reasonable precautions to ensure that all Confidential Information is properly protected and kept from unauthorized persons or disclosure.
- I will not, without first obtaining the prior written permission from EDSE, directly or indirectly, utilize such Confidential Information in my own business or disclose such Confidential Information to any third party.
- Violation of this confidentiality agreement may result in revocation of my EDSE certification.
- EDSE reserves the right to refuse service to any attendee at any time, at Anne Hodder-Shipp's discretion.

Respectfully,

Anne Hodder-Shipp, CSE
EDSE Founder and Lead Educator